

LCSW SUPERVISION LOG-TEMPLATE

This document is a template for use during approved supervision. You and your supervisor may alter this document as you deem appropriate.

Supervised Experience Reminders:

- You and your supervisor must keep supervision logs of which clients were subject to supervision.
- You will not need to submit your logs with your application for licensure; however, you will be required to submit these supervision logs if requested by the Board for verification purposes.
- Pursuant to [18VAC140-20-50\(C\)\(7\)](#) of the Regulations Governing the Practice of Social Work, supervisors are required to maintain documentation for five years post-supervision, of which clients were the subject of supervision.
- Supervision logs should include: evaluation of supervisee's knowledge and competency in identified theory base, application of a differential diagnosis, establishing and monitoring a treatment plan, development and appropriate use of the professional relationship, assessing the client for risk of imminent danger, implementing a professional and ethical relationship with clients, and understanding the requirements of law for reporting any harm or risk of harm to self or others.

Part I: Supervisee's Information			
Last Name:	First Name:	Middle/Maiden Name:	Suffix:
Email Address:		Supervisee's Phone Number: (___ ___ ___) ___ ___ - ___ ___ ___	
Part II: Supervisor's Information			
Last Name:	First Name:	Middle/Maiden Name:	Suffix:
Email Address:		Supervisor's Phone Number: (___ ___ ___) ___ ___ - ___ ___ ___	
Part III: Worksite Information <i>(location where supervisee is receiving post-master's degree experience)</i>			
Name of Worksite:			
Address of Worksite:			
City:	State:	Zip Code: _____	

Please record an entry at the end of your weekly supervision session.

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Topic of Discussion				
Type of Clinical Social Work Services Provided				
Evaluation/Remarks of Supervisee in Social Work				
Supervisee Signature			Supervisor Signature	

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